

Shared Governance

January 5 2023

Meeting Agenda	
Meeting Type: Practice Council	Unit/Council Name: Interprofessional Practice Council
Date: January 5, 2023	Leader: Logan Jenkins
Time: 7:00am - 8:15am	Recorder: Stacey Green
Location: Board Room	Teleconference: Zoom Link

Agenda Item / Presenter	Meeting Outcomes/Discussion	Decisions/Action Needed (who, what, when)
Reflection	Reflection by Tonya Baier Next Month (Feb): Renee Fuchuch	
Meeting Minute Review	Review and vote on December 2022 meeting minutes. Dec minutes	Tim Lambeth motioned, Frances Thornton seconded, approved unanimously.
Tracking	<p>Review previous month's action items.</p> <p>Pending Actions Sepsis/Readmissions - ask Jennifer Thompson and Kevin Carlisle why they aren't seeing VA patients. Ask Vicky to look at VA percentages.</p> <p>Teresa L. made a motion to approve Nurse Leader Academy. Ann seconded. Motion passed unanimously.</p> <p>MDRs - Kaitlyn will ask Dr. Hollis/Dr. Jenkins and see if we can trial it on 2E.</p> <p>Professional Governance Survey - Laura will send out a Shared Governance synopsis.</p> <p>Clinical Excellence - have an Education table in the cafeteria quarterly to talk about Clinical Ladder, Certifications, Nurse Academy and local university BSN programs. Have certification lists printed out and do a back-to-school theme for fall quarter.</p>	Laura made a motion to approve having a quarterly Education session in the cafeteria. Logan seconded, motion approved unanimously.
PCDIT	*see PCDIT for updates PCDIT	



January Quality Report out: Patient Experience Teresa Lambert	Attachment	
Calendar Reminders	Calendar Reminders <ul style="list-style-type: none"> January 9 Professional Governance Survey launches January 16 MLK Holiday - CSH holiday, not mandatory to take off January 17 Pancakes for night shift January 18 & 19 PALS class January 23 RNRP Winter co-hort begins January 25 Advance Directive presentation with CE February Quality Report out: HAPI/Restraints/Falls, Kaitlyn 	
ACNO/VP PCS Report Out Teresa Lambert	<ul style="list-style-type: none"> Nurse Leader Academy Flyer <p>This program is ready. Please distribute flyer. There is an application on the back of the flyer. Interviews will be held in February and March and they would start in April. Please discuss this program in your huddles. It doesn't mean they're taking a leader position, it's a great opportunity to shadow and see what it means to be a nurse leader.</p> <ul style="list-style-type: none"> Growth Opportunities <p>We've really outgrown this entire building. The plan is still to turn 3W into another ICU when we get the money. Until then, it will be used for MedSurg overflow. 18 more internal travelers have been requested with four going to ED and 14 will go through M/S rotation and then float through MedSurg units. Delia de los Reyes will be the interim nurse manager in addition to 4E. Hoping to start at the end of February/first of March.</p> <p>The other piece is that we used to have a chest pain unit. We always seem to hold for cardiac beds. We're looking at doing, in the old ED nurse station, a chest pain unit. Echo has moved there now and ultrasound will be moved there. We'll use those six rooms for the chest pain unit. It will be staffed through the ED, and if there are no patients, they can go work in the ED. This is where the four travelers will come into play, two on days and two on nights. It will be one nurse and one tech. The travelers may go down there, but some of the ED staff going down there so all of the ED are being trained on clindoc so they can document these patients. We're looking at getting a 2nd year resident in that unit so you have a doctor on site 24/7. The hospitalists</p>	

	<p>will be their backup. Six to one ratio observation. If they need to be admitted, they'll go to the floor.</p> <ul style="list-style-type: none"> • Phlebotomy <p>Mission SOAR's top request behind staffing was getting phlebotomists. We will trial having four phlebotomists in MedSurg. There will be one for the East tower and one for the West tower. We are working on the process but plan to have a 3am - 7am shift with only duty being drawing blood. Kaitlyn is in the hiring process now.</p> <ul style="list-style-type: none"> • Discharge Clinic <p>The discharge clinic with Dr. Chastain will begin February 1, 2023 on the 3rd fl MOB. His specific role is to see every patient discharged from the hospital that doesn't have a PCP and then he'll keep them as his patients.</p>	
Procedural Council Frances Thornton	<ul style="list-style-type: none"> • AR Nursing Honor Guard <p>Frances said this is a wonderful thing to share with our nurses and our patients who are retired nurses and their families. Frances shared she went to a nurse's service and their family was so appreciative that we were there to support them. Teresa L. said that they post on Facebook and you can join and receive communication through it. When going to a service, nurses should wear a white hat, white uniform and white shoes. Frances shared that the group provides white hats and that she has brochures she can hand out.</p> <ul style="list-style-type: none"> • Recovery Concerns <p>Frances said after hours, they're having problems getting patients from the floor with any of the paperwork and preop things done. It's mostly weekends and after-hours when preop is closed. She said Tonya said they should be doing a SBAR, and do check-off list with nurse and if that can't be done, then they need to do a bedside shift report. Teresa L. asked Tim to take back to the nurse manager meeting since Kaitlyn isn't here.</p>	
Women's Council Christy Sellers		
Emergency Department Ann Myles		
Critical Care Logan Jenkins		
Nurse Manager Tim Lambeth		

MedSurg Laura McConnell		
Clinical Director Tonya Baier	<ul style="list-style-type: none"> • HSU student leadership rotations Spring semester starts with 17 HSU students coming. Teresa L. said they graduate in May, so we can recruit them now. Tonya said some wanted L&D, but since there aren't any openings, encourage ICU and MedSurg instead. • OBU starting Nursing Program in February Teresa L. shared that this will be the first time we have OBU nursing students here. Dr. Ross and Teresa L. will meet with them. They will wear black uniforms and we want to make a good impression on them. These will be juniors in their second semester. We need to get the students when they're here and get them to want to work here. 	
Clinical Excellence Laura McAnally	<ul style="list-style-type: none"> • CE Direct and Certifications <ul style="list-style-type: none"> ◦ Accepted Professional Board Certifications in the DDCT [xls] <i>Last updated: October 1, 2021</i> <p>CE Direct is approved and ready for everybody. There are 5K+ modules that you can get CEs from and it's all through Relias. There are certification review courses that are free. Sign up access is through Stacey Green. The link to the magnet site that shows you all of the certifications that are magnet approved. Being a magnet facility, we are looking at our numbers for our certifications and our bachelors, so this list has 375 certifications and it would be great if people could get certified in what we get credit for in a magnet facility. Teresa L. asked Laura to send link to clinical directors and nurse managers.</p> <ul style="list-style-type: none"> • RTF Update Professional Governance Research Study Survey The survey launches Monday, Jan. 9 with an email being sent by Teresa L. Please share that their voice matters. Laura shared two flyers, one that explains what Shared Governance has done in the last three years here and one that explains the survey (*see attachments). We want a high response rate. There will be four gift baskets randomly selected from everyone who completes the survey and opts in for the raffle, but all survey responses will be anonymous. Teresa L. asked that we encourage everyone to take the survey. The Nurse Manager Stress research study that was completed in 2019 will have a follow up study. Working on IRB application. 	

Aloe Vera research study coming to a close in the next few months. We will keep you posted on the results.

- PCT Preceptor Program (*see attachment)

From requests from staff, managers and directors, the next flyer is about a preceptor class on February 17 from 8am - 12pm held by Nicole Reynolds in the Legacy lab. People can sign up through the hub. This is something that has been added to the clinical ladder. We will look and see how often we'll have these classes. Teresa L. shared that the PCTs have their own council and we need to make sure this goes through their council and they get this information. Kaitlyn and Dawn would be the contacts.

- January 25 Advanced Directives class by Micheal Millard to be held in the Dublin room. CEs are available. We hope to have good attendance. We have an ethics committee here and anyone can ask for a consultation.

- CAUTI Practice Alert

This will go out next week. We had a CAUTI last November and it's something we want to avoid. Practice alerts making everybody aware of something or changes that are going on. After a RCA (root cause analysis which is when you sit down with multiple people and disciplines from quality to leadership to clinical people at bedside and look at a situation that took place and look at where the opportunities are there to learn from), and this particular CAUTI, it was shown that we are taking temperatures different ways. So the recommendation is going to be doing oral temperatures over ancillary for getting a better temp. There are charting opportunities where we really need to review charting before submitting. We'll be giving people tips and making them aware of what we can be doing to make the best of a situation. Also, an opportunity we had was to look at our policies and practices on doing in and out caths before we place an indwelling catheter because our policy shows we should be doing two in and out caths and in this case there was only one done before the catheter was placed. There will be more information next week. Teresa L. shared that it will come to you in the HUB and consists of four levels. Level 1 is we just need to get some information out to people. Level 2 is where this one would fall and you have a month to complete it. As we get up to more serious matters, a sentinel event that we need

	<p>to get information out about, the Level 4 is the top one and we have seven days to get it in place.</p> <ul style="list-style-type: none"> • Shared Governance folder in Google <p>We need a solid repository for everybody's minutes. We have a space for everybody to be going in the shared governance folder in Google. Later today, we will send out an email with all the steps to the chairs and co-chairs and anybody we have as leaders for leading these councils to make sure we're putting them in the right place. Please place the specialty and unit based council minutes in the appropriate month folder from 2022 and 2023. These minutes can be utilized for example if we have a state visit, and we can show that we did discuss this, we did educate on this, this is where it took place. It's huge for our magnet stories when we have to show evidence and we can go back and say, we did talk about this in the ED and it was approved and discussed by bedside nurses, and this is how it got moved forward. Let us know if you have them in the I drive and we will transfer them for you.</p> <p>Discussion:</p> <p>Logan asked if there was a form.</p> <p>Teresa L. said that we shared a template when we first started doing minutes.</p> <p>Tonya said that some of the areas like outpatient don't have access to an office computer and in the past they would send those to Laura Murphy to get them uploaded.</p> <p>Laura said we could start now and that if we could go back any for last year, that would be amazing. Laura offered to organize any from last year and would send out a template.</p> <p>Teresa L. asked if there was a place to put the templates in the google folder and that way everyone could get to it.</p> <p>Ann asked that we enable editing because she's had an issue in the past getting in.</p> <p>Teresa L. said with Google, as long as it's shared with you as an editor, that you can get in.</p> <p>Tonya said that we need to set up classes or take time in the next meeting so everybody knows how to do it.</p> <p>Teresa L. said that we need to go over the meeting minute process with new chairs in the August IPC meeting and that we need to add it to the February agenda too.</p>	
Daisy Awards	<i>DAISY award selection is in person by majority vote.</i>	<p>Decision:</p> <p>December - the majority vote is for nomination: Katelyn Freeman</p>

		1 st Runner Up: Natalie Bryan 2 nd Runner Up: Heather Evans
Adjourn		

Attendees:

Name	Credentials	Title <i>e.g., Clinical Nurse, Clinical Educator, etc.</i>	Department	Role	Present
Christy Sellers	RN ADN PCC	Clinical Nurse	Pregnancy Clinic	Chair W/C	•
Becky Sheets	RN	Clinical Nurse	Endoscopy Lab	Chair Proc	•
Frances Thornton	RN	Clinical Nurse	Peri-Op/Procedural Rep	Co Chair IPC Co Chair Proc	•
Logan Jenkins	BSN, RN, CCRN	Clinical Nurse	Critical Care	Chair IPC Chair ICU	•
Laura McConnell	RN, BSN, CMSRN	Clinical Nurse	2W	Chair MedSurg	•
Teresa Moore	BSN, RN	Supervisor Nursing	2E Cardiac	Co Chair MedSurg	•
Teresa Lambert	MBA, BSN, RN, OCN	VP PCS/ACNO	Nursing Administration	VP	•
Angie Longing	BSN, MHSM, RN, NE-BC	MCNE	Nursing Administration	Market CNE	•
Ann Myles	BSN, RN	Clinical Nurse	Emergency Room	Chair ED	•
Tim Lambeth	BSN, RN	Nurse Manager	Surgery	Chair NM	•
Crystal Dziurkowski		Executive Assistant	Nursing Administration		•
Cathy Cevla	RT	RT Supervisor	Respiratory	Care Partner Council Chair	•
Laura McAnally	BSN, RN, RN- BC	Manager	Nursing Administration		•
Tonya Baier	BSN, RN, CNML	Clinical Director	Nursing Administration	NEC Rep	•
Kaitlyn Atkins	MSN, RN, PCN	Clinical Director	Nursing Administration		•
Renee Fechuch	MSN, RN	Nurse Director	Nursing Administration		•
Shawna Corley	MSN, BS, RN, CPHQ	Market Director	Quality		•
Stacey Green		Administrative Asst	Education		•
Allison Fitts	RN, CMSRN	Clinical Nurse	4 East	Guest	•

* = Attachment