

JOB DESCRIPTION

POSITION TITLE: VICE PRESIDENT PATIENT CARE SERVICES			
POSITION SCOPE: LOCAL			
System or Division	Division	Date Last Updated	February 25, 2022
Functional Area	Individual CHI Facility	Reports To	President, Senior Vice-President and Chief Operating Officer
FLSA Status	EXEMPT in accordance w/FLSA Regs	Supervisory Responsibility	YES
Job Code	1466	Travel Frequency	Light 0-25%

JOB SUMMARY / PURPOSE

The Vice President Patient Care Services, serves as the chief nursing executive for an individual CHI facility. He/she is responsible for providing clinical leadership for SVI in accordance with the mission, vision and values of Catholic Health Initiatives. She/he will achieve this through the implementation of key strategic and operational initiatives that facilitate optimal care delivery, quality care, financial success, risk management and customer service. She/he is responsible for maximizing effective hospital patient care overseeing nursing and other clinician care in a way that strategically creates value to the system and the community. She/he serves as a positive role model for ethical management behavior and promotes awareness and understanding of positive ethical and moral principles. He/she ensures that CHI strategies, goals and standards are implemented and monitored at the local market level.

ESSENTIAL KEY JOB RESPONSIBILITIES

Improve Value through Optimizing Clinical Operations

The Vice President Patient Care Services will review cost, quality, safety, utilization, and value data regularly with nursing leaders, clinical leaders and health system executives, and will be responsible for both the dissemination of this information and for the development of interventions needed to improve value (both cost and quality).

Leads resource management for clinical areas which report to her/him

Is responsible for the identification and realization of clinical opportunities through reduction of variation in cost, quality, and resource utilization

Implement structures engaging stakeholders to conduct the work of clinical operations, integration, and care redesign

Collaborates with care management and utilization management

Implements care pathways and standards for CHI clinical “next practice” programs, via medical director collaboration for these (supply standardization, LOS) – establishes clinical councils to accomplish this work

Leads change activities in accordance with CHI change models

JOB DESCRIPTION

Develop & Enhance Nursing Leadership

The Vice President Patient Care Services will develop, align, and mobilize clinical leaders to successfully achieve clinical, operational, and strategic priorities for the organization.

Partners with physicians and other clinical leaders to act as cultural architects for the integration platform, establishing common clinical purpose across the continuum

Establishes organizational structures for accountability (nursing clinical councils, clinical program groups, shared governance councils etc.)

Creates and models cross-functional / multi-disciplinary leadership for clinical programs

Manages nursing leaders and personnel performance.

Identifies and develops high-potential nursing leaders for their current positions and for advancement/succession planning

Communicates with key stakeholders and groups.

Conveys Catholic Health Initiatives' mission, vision, and values through action

The Vice President Patient Care Services will serve as an organizational and community role model for ethical management behavior and promote an awareness and understanding of ethical and moral principles that are consistent with the mission, vision, and values of CHI.

Actively participates in community boards/organizations/activities that promote the facility's mission, philosophy, and values and represent opportunities for furthering the mission.

Educates stakeholders on the implications of the healthcare environment and community based care. Increases understanding and support of partnerships.

Demonstrates a commitment to service, organization values, and professionalism through appropriate conduct and demeanor at all times

Optimize Quality, Safety, & Patient Experience

The Vice President Patient Care Services collaborates with other leaders to optimize quality, safety, and patient experience for the organization.

Takes a leadership role in setting annual quality targets which support system-wide targets and metrics

Manages quality, safety, and risk in close collaboration with other key departments

Ensures adequate structures exist for oversight of quality and improvement activities

Reports facility and system performance in quality and safety to Board of Directors, or to its Quality Committee

Inform Strategy around Designing Systems of Care for Clinical Value

The Vice President Patient Care Services plays a critical role in the development of strategies involving the design and deployment of clinical resources, the design of alignment options for nurses and other provider groups, and the establishment / management of partnerships as part of a broader clinical integration strategy.

Participates in strategic planning for the facility

JOB DESCRIPTION

Aggregates clinical expertise (via clinical program leadership, nursing councils, and other groups) to assist in the prioritization of capital expenditures

Manages internal and external relationships with nursing and physician organizations and other components of the clinically integrated network towards greater levels of integration

Engages in network development and planning work in collaboration with strategy, nursing groups, medical group leadership, and others

Co-leads, as requested, strategic transactions and alignment initiatives in a manner consistent with the integration strategy

Serves as the public relations and media interface for issues of clinical significance related to nursing and other clinicians.

The job summary and responsibilities listed above are designed to indicate the general nature of the work performed within this job. They are not designed to contain or be interpreted as a comprehensive inventory of all job responsibilities required of employees assigned to this job. Employees may be required to perform other duties as assigned.

MINIMUM QUALIFICATIONS

Required Education and Experience	The Chief Nursing Officer must possess a minimum of a master's degree in nursing, business, hospital administration, or a related field. If his/her master's degree is not in nursing, the nurse executive must possess a baccalaureate or doctorate in nursing.
Required Licensure and Certifications	A current license as a registered nurse in the state of Arkansas. A national certification in Nursing or Executive Leadership (CENP, NE-BC, NEA-BC, FACHE)
Required Minimum Knowledge, Skills, Abilities and Training	A minimum of 5 years' experience as a clinical leader or manager A minimum of 8 years as a registered nurse

SUMMARY OF ESSENTIAL COGNITIVE FUNCTIONS

Ability to comprehend and follow instructions; maintain attention and concentration for necessary periods; synthesize, coordinate, and analyze data, perform simple and repetitive tasks; maintain a work pace appropriate to given work load; perform complex and varied tasks; relate to other people beyond giving and receiving instructions; get along with co-workers and peers; understand the meaning of words and how to use them appropriately and effectively; understand and remember detailed instructions; make independent decisions or exercise judgment based on appropriate information; accept and carry out responsibility for direction, control and planning.

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COMPLIANCE STATEMENT

Incumbent will promote and protect CommonSpirit Health's integrity, and understand and accept any consequences for failure to comply with the following:

Incumbent will know and comply with applicable rules and regulations including applicable Federal health care program requirements, the CommonSpirit Health Standards of Conduct: Our Values in Action Reference Guide, and CommonSpirit Health policies and procedures. Incumbent will also comply with CommonSpirit Health's Conflicts of Interest policy, completing the annual conflicts of interest disclosure as necessary, and promptly notify management and fully disclose at any time in which there is a potential for a conflict of interest.

Incumbent will take responsibility for his/her actions, seek guidance for, and promptly report any suspected violation as provided in the Standards of Conduct and CommonSpirit Health policies and procedures. Incumbent will maintain the highest standards of business ethics and integrity, including representing CommonSpirit Health in a positive way, display honesty in all dealings, and ensure confidentiality of all proprietary and operational information in accordance with laws, regulations and policies. Incumbent will maintain the confidentiality and integrity of all patients' Protected Health Information in accordance with HIPAA and HITECH regulations and CommonSpirit Health policies and procedures. Incumbent will maintain appropriate records and documentation pertinent to the client/patient/staff and department operation applicable to his/her role. Incumbent will complete all mandatory education on time, and will cooperate in investigation matters as requested.

PHYSICAL / FUNCTIONAL REQUIREMENTS

I. Physical Demand Level: **Light**

							
Sitting Up To Frequently	Walking Up To Frequently	Standing Up To Frequently	Neck Bending Occasionally	Waist Bending Occasionally	Squatting Occasionally	Climbing Occasionally	Kneeling Occasionally
							
Crawling Occasionally	Neck Twisting Occasionally	Waist Twisting Occasionally	Simple Grasping Frequently	Power Grasping Occasionally	Fine Manipulation Frequently	Reaching Above Occasionally	Reaching at or Below shoulder Occasionally

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II. Exertion Requirements: **Light**

Activity	Load/Weight/Force	Duration
Pushing	A negligible amount of force to initiate and/or maintain	Constantly
Pushing	Up to 10 lbs. of force to initiate and/or maintain	Frequently
Pushing	Up to 20 lbs. of force to initiate and/or maintain	Occasionally
Pulling	A negligible amount of force to initiate and/or maintain	Constantly
Pulling	Up to 10 lbs. of force to initiate and/or maintain	Frequently
Pulling	Up to 20 lbs. of force to initiate and/or maintain	Occasionally
Lifting	A negligible amount of force to initiate and/or maintain	Constantly
Lifting	Up to 10 lbs.	Frequently
Lifting	Up to 20 lbs.	Occasionally
Carrying	A negligible amount of force to initiate and/or maintain	Constantly
Carrying	Up to 10 lbs.	Frequently
Carrying	Up to 20 lbs.	Occasionally

III. Sensory Requirements: **Light**

Activity	Requirement
Hearing	Corrected to detect a minimum amplitude of 65 dB(A) for normal speaking voice at a distance of three feet.
Vision	Corrected to 20/40
Color Discrimination	n/a
Taste	n/a
Smell	n/a
Talk	Talking with a normal voice approximates to sound pressure level 65 dB(A)

JOB DESCRIPTION

Two legacies of caring.
One ministry of change.

CommonSpirit Health™ is committed to building healthier communities, advocating for those who are poor and vulnerable, and innovating how and where healing can happen—both inside our hospitals and out in the community.

Our calling is in our name.

The CommonSpirit name was inspired by scripture: “Now to each one the manifestation of the Spirit is given for the common good” (1 Corinthians 12:7 NIV). Those words motivate and guide us every day. They celebrate the healing gift of compassion that God gives to us all, and they remind us of our calling to serve the common good.

“Now to each one the manifestation of the Spirit is given for the common good.”



From one hospital in 1854 to forty-one hospitals today (plus many more neighborhood clinics and care centers), Dignity Health has always remained focused on the compassionate care it brings to its communities.



The roots of Catholic Health Initiatives literally go back hundreds of years. Over time, CHI has earned a national reputation for providing a wide range of clinical expertise, and for advocating an ambitious agenda of social justice.