



CHI
St. Vincent

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CHI St. Vincent <i>Imagine better health.SM</i>		Medical Executive Committee	
Members Present: Ashley Jenkins, MD – Chief of Staff Josh Keithley MD – Chief of Medicine Zach Larrimer, MD – Chief Elect Nathan Littlejohn, MD – Chief of Surgery (a) John Hettiarachchy, MD Syed Mustafa, MD Lynn Cleveland, MD	Others Present: Douglas Ross, MD, President/CMO Shawna Corley, MSN, BS, RN Bonnie Johnston, Credentialing Coordinator Christi Whatley, MBA, CPA Teresa Lambert, MBA, BSN, RN, OCN (a) Crystal Bohannon, MBA	Minutes March 13, 2023	
Agenda	Responsible Person	Discussions / Conclusions	Actions Needed
Reflection		The reflection was given by Josh Keithley, MD	
Committee Minutes Approval	Ashley Jenkins, MD – Chief of Staff	The minutes from February 13, 2023 were reviewed.	Motion was made, seconded, and approved.
Old Business	Ashley Jenkins, MD – Chief of Staff	↓ None	
New Business			
Review of Potential Conflicts of Interest	Ashley Jenkins, MD – Chief of Staff	It was asked if there were any potential conflicts of interest.	There were none.
Credentialing Committee Minutes Approval	Ashley Jenkins, MD – Chief of Staff	The minutes from December 12, 2022 were reviewed.	Motion was made, seconded, and approved.
Administrative Update	Crystal Bohannon, MBA – Vice President of Operations	↓ CDU is open – Goal is to move the Observation Patients in and out in a timelier manner. ↓ When admitted to 2E the time is about 37 hours to discharge. Utilizing the CDU the discharge time is approximately 11-13 hours. ↓ Last month there were 1109 Admissions, Length of Stay was 4.32 days, we made 47,000 EBIDA for the month. ↓ Dr. Ross is currently in Chattanooga meeting with Mr. Wright Lassiter, the new CEO for CommonSpirit, to tell our story.	↓ Information Only.
Medical Records Policy	Crystal Bohannon, MBA – Vice President of Operations	↓ Reminder that currently the OP Notes are within 24 hours. Medical Staff owns the policy and we can certainly make changes, but we need to think about this so that we have an enforceable policy. ↓ The committee members talked about gentle reminders and not the hostile reminder. ↓ Dr. Keithley asked if this is a worsening problem or are there the same few outliers? How do we address that handful if the majority are doing the correct process? ↓ Dr. Hettiarachchy asked about CRNA's modifying physician notes and then asking the physician to co-sign? What happens if the physician refuses to co-sign?	Bonnie to send all members a copy of the current policy to review and discuss in the April Meeting.
Open Discussion	All Committee Members	↓ None	↓ Approved unanimously
Consent Agenda	All Committee Members	↓ Credentialing Committee Approval of Minutes ↓ P&T Committee Decisions and Formulary	
Adjourn		– The meeting was adjourned. Next meeting April 10, 2023	